STUDENT PARENT HANDBOOK

2024- 2025

Unity

Determination

Courage

Faith

ISLAMIC ACADEMY OF HUNTSVILLE

1645 SPARKMAN DRIVE

Welcome to Islamic Academy of Huntsville!

We're so happy you have decided to be a part of this amazing school community! Whether your student is new to Islamic education or looking for a change, we want to make sure this is the right fit for your family. Please reach out to us with any questions you may have. We look forward to getting to know you and your student!

About Us

The Islamic Academy of Huntsville (IAH) was established in 1987 as a private Islamic school serving the Huntsville community. Originally founded by a group of community members, the Academy has grown to include full time independent school classes from Pre-K through 6th grade. Since its founding, IAH has been dedicated to providing an affordable, high quality Islamic education for students and their families.

Equal Educational Opportunity

IAH does not discriminate on the basis of race, color, national origin, religion, sex, disability, or any other protected status in the provision of educational services, activities, and programs. This policy is in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. Questions regarding this policy should be directed to the principal.

Mission

IAH is dedicated to the Islamic, intellectual, social, personal, physical and spiritual growth of students to promote excellence. IAH will do so by creating a safe, welcoming, God conscious environment that inspires leadership and a global perspective that promises success based upon the guidance of the Quran and Sunnah.

Vision

IAH is the foundation that helps students transition to higher educational systems as well rounded, responsible learners, citizens, and leaders of tomorrow equipped to face the challenges of this world and beyond.

Beliefs

1. Islia amper faenodtomprehwaya lifie.
2. Islgaumidsepsiri,etdiadctaistyioeamnctee chnoelcogyompioclsi,tics, la,wenterta sionmaieffaltii,rmisa,actalspeocftuslrives.
3. Islaaimmtssecuhraeppiaresptsosptemaintkyinmthliisafneidmthe hereaTfhteeeraulccies ssucceeidbiontlghives.
4. Islraempresperm fusncibtteytwfeaiathdracBiyacpep.lyhoeogre valuwesseekxcellehaeacter

CorValues

Faith

A. Beliinefod.
B. BeliiMeufhamm(aSWA)asthmeessenagedhseealtthe prophets.
C. Beliiefufranaguidatmchee lievweerrisf,ypemegviously revealcedptures.
D. Purifoyniseingtenttsieomosuer Creator
E. Excelihevneryspeodlife.

Honesty

A. Beingutahaflulilmes
B. Nostealing
C. Nocheating

Cleanliness.

A. Pershnyagliene
B. Neatndleaapnpearance
C. Keebpackpatkeamdrganized.
D. Paclkunbcchxeesa.tly
E. Cleamdrganyiozpeersspaweinthclassroom.
F. Heltpeackeetshclassrsopoomtsless.
G. Disposfeapsrhop.erly
H. Keeypousrchopolla,ygranmdnadsjcildean.

.

Kindness

A. Treatoitrhgavistbompassoiun,taensdyignity
B. EmbradIfegreentspe(cetmpeatshy).

Responsibility

A. TakiOnwgnership.
B. Contranhdlinagyoznieb'geshavior
C. Admitwthiemngmeakensistakndsrytiongrrtehcetm.
D. Takimagroeacohthaeswealstheenvironment.
E. Takimagroeschpobrbpe Bnotykfsu,rnéetcure

Justice

A. Being fair to everyone.
B. Giving others what is due.
C. Not usurping others' rights.

Respect

A. Listening without talking or interrupting.
B. Disagreeing politely
C. Apologizing when one is in the wrong.
D. Showing gratitude when one is helped.
E. Complimenting others' achievements.

Service

A. Being proactive to identify and solve problems.
B. Helping those who are struggling with illness.
C. Giving to the community at large.
D. Donating unused materials.

Admissions

Requirements

Pre-School:

- A child must be four years old by September 1st of the year they are entering Pre-School. The child must be independently toilet trained (no pull-ups) by the day of admission.
- A non-refundable registration fee of $100.00 is due at the time of registration for each child.
- If a Pre-School Kuduma student has a younger sibling, they are required to enroll in Pre-K.

Pre-K:

- A child must be 4 years old by September 1st of the year they are entering Pre-K.
- A non-refundable registration fee of $100.00 is due at the time of registration for each child.
- If a Pre-School Kuduma student has a younger sibling, they are required to enroll in Pre-K.

Kindergarten and First Grade:

- Students entering Kindergarten must be 5 years old by September 1st of the year they are entering Kindergarten.
- Students entering 1st grade must be 6 years old by December 31st of the current school year they are entering 1st grade.
- These students must successfully complete the academic year in order to be promoted to the next grade level. The decision will be based on the student's mental, physical, and emotional maturity.
- Pre-school Kuduma students entering Kindergarten or 1st grade will be considered for advancement to the next grade level. Pre-evaluation process will take place prior to acceptance for consideration.

2nd - 6th grade

- All new students will be tested to determine their English language proficiency.
- After the completion of the first term, the student's academic performance and ability in English language will be reviewed by the Academic Committee. The student may be re-assessed by the appropriate grade level teacher at the end of the year.
- After the completion of the first term, the student's academic performance and behavioral problems will be reviewed by the Academic Committee. The student may be re-assessed by the appropriate grade level teacher at the end of the year.

Tuition

- Tuition is due on the first day of the month. There will be a late fee of $30 added to the balance after the 5th automatically
- Returned checks will be assessed a $35 service charge. After the third returned check, we will not accept checks for the remainder of the school year.
- Tuition is non-refundable.
- Sibling discounts are applied to Byrnes Students.
- Refunds for withdrawals are prorated to ensure you spot is guaranteed

Tuition Table

$595	Pre-K Time
$495	Pre-K Time
$515	KG-6th

Fees* Table

$30	Pre K
$45	Kindergarten
$60	1st-2nd Grades
$55	3rd-6th Grades

* Fees include books, online learning, basic supplies, and activity fees. Additional fees may apply for field trips, extra-curricular activities, and optional programs.

Application Process

Complete forms online.
Schedule a visit with the academic principal.
Have your registration ready
Bring the following with you:
- Immunization Records
- Birth Certificate (for Pre-K students)
- Social Security Card
- Notarized Affidavit for Private Pre-K/KG students
- Report cards from previous schools.

Transfer Students

- Students transferring from other schools must submit their official records. Byrnes will request these records from the previous school. Once we receive the transcript, we will begin the process of transferring your child's records. We will also need to complete the form "REQUEST FOR RELEASE OF PREVIOUS SCHOOL RECORD".

Withdrawal Policy

Should you plan to withdraw from school for any reason, you must notify the school office in writing as soon as possible. You will be refunded for the month during which you have given notice and one full month's tuition fee for the following month. Two weeks notice may be accepted in lieu of a month's fee, subject to any expenses the school incurs.

In the event of a student's withdrawal from school, a certificate of withdrawal will be issued, provided there are no outstanding fees. If a refund is due, it will be paid.

Financial Assistance

Limited - but there is some assistance available for those who qualify. If you require financial assistance, please contact the office.

Income Based Assistance

Applications for assistance are considered by the Family Allowances Office. Applications for financial assistance are available from the Welfare Office in the Town Hall. Please contact the office for more information.

Grants and Subsidies

Scholarship for Kids

There are four scholarships available to students. The fees for which they are awarded are listed in the Fees Schedule. Please contact the office if you have any questions, or would like to apply for a scholarship. Applications close on 1st February and 1st March. The recipients are announced in November.

CMA

A subsidy may be available for parents who are in receipt of a Community Service Card. Please contact the office for more information.

Academics

Assessments

In addition to the state standardized assessments, Liberty Preparatory Academy will administer additional assessments to determine academic progress.

PreK

At the end of the academic year, Liberty Preparatory Academy PreK students will be developmentally appropriately assessed using the Teaching Strategies GOLD assessment. The assessment will be used to determine academic achievement.

Kindergarten

Children in Kindergarten will be assessed at the end of the academic year, in addition to the state assessments. The assessment will be used to determine academic achievement.

Grades 1-6

Prior to the administration of the state standardized assessments, students will be assessed using a nationally normed assessment to determine academic progress.

Curriculum

Alabama state standards

All of our curriculum will be aligned to the Alabama State Standard Course of Study. Liberty Preparatory Academy will use curriculum that is aligned to the Alabama State Standards. For more information, please visit: https://www.alabamaachieves.org/academic-standards/

Core Subjects

In addition to the core subjects of English Language Arts, Mathematics, Science, and Social Studies, Liberty Preparatory Academy will offer students additional opportunities to participate in elective courses such as Spanish, Art, Music, and Physical Education. Students will receive instruction in Spanish, Art, Music, and Physical Education at least once per week.

Homework

Homework will be assigned to students in order to reinforce academic skills taught in the classroom, to develop responsibility, and to promote good study habits.

Maximum Homework Time Guidelines*:
K-2nd: 10-30 Minutes
3rd-4th: 30-60 Minutes
5th-12th: 2 hours
*This excludes time spent reading for pleasure. Examples of activities that may require additional time beyond the above guidelines: Projects, studying for tests, and writing papers. Homework may be completed using a computer/tablet.

Grading

Weight Table

Grade 1	English	40% Reading 45% Tests 15% Homework/Classwork 20% Spelling/Grammar	Grades 1-4	Arabic	50% Reading 30% Spelling/Writing 20% Vocabulary
	Math Science Social Studies	40% Homework/Classwork 60% Tests	Grades 5 and 6	Arabic	40% Spelling/Writing/Grammar 30% Reading/Comprehension 30% Vocabulary
Grade 2	English Math Science Social Studies	50% Classwork/Daily Work 50% Tests	Grades 1-6	Quran 1	80% Memorization 20% Homework
Grade 3 and 4	English Math Science Social Studies	40% Homework/Classwork 60% Tests	Grades 1-6	Quran 2	80% Memorization 20% Homework
Grade 5 and 6	English Math Science Social Studies	40% Homework/Classwork 60% Tests	Grades K-6	Islamic Studies	60% Classwork 40% Tests
			Grades K-6	Art	80% Participation 10% Effort 10% Understanding of Concepts

Thursday folders

We e kwl oy rak n d o m m u n i c b a e t t i w o e n e s a c l a e n d p l a r e w n i t b l s e s e n t h o m i e n T h u r s f d o a l y d P e a r r s e m m u t s s g t o t h r o t u h g f i h s l e d l a e o w h e e t k s o s i g n h e r e q u i v o r e t k h n a t e e d e s t u a n d e l a l o e a t l t h v e o r t k b o e k e p t .

Testing

We t e s u t s r t u d e w r i n S t h e R e a d a i n g S t M a t t h o n i t t h o e p r i n o g r e s s i n t h e s s u e b j e T e c s t t s o i . o g u a r l s e a t s h t r t e i e m d e u s r t h y e a r

I A l h n n u a d l r h y i n i a s n t a e t r i s t o e n f a d s r t u d e i n g t r s a 3 l a e n d a l b o v T h e s u b j e c o t v e s a r e k e l a n g u r a e g æ d , m i n a t g s h , c , i e a n c e s o , c s i c a i l e n c e

Make-up Tests

- P e r t a c i s n t s d e w h h o s a v a e n e x c u s a b l e s e r U c n e e x c u a s b e s d e n w c i e l s l r e c e a i z v e e r o .
- P a r e c n a t r i s p f r e f e r r e c e d a i n e v e n a a i b l o u h t t e i n a e n d a y f t h n e a k e u p t e s t .
- T h e e i s n a r k æ s d u n t t h t e e i s t a k æ n g r a d e d .

Retaking Tests

- A p p l t i a e n s s y t u d w e h n h o t a s e c e i a f v a e i d g i r a d o g r a t e (6 9 % b e l o w) .
- S t u d e n r a t e s l e t c o r t e t a k h t e e s w i t t h o n i v n e e o k f t h æ c t u a s t .
- P a r e c n a t r i s p f r e f e r r e c e d a i n e v e n a a i b l o u h t t e i n a e n d a y f t h n e a k e u p t e s t .
- T e s n t s u b s t e t a k æ f n t s e c n h o o a l t a t i n t h e d a l o e n s o d t i s r l u e p a t r o n r i n g r e c e A s n s y . e s e t f l e n r o u t s b o t e c h o s n i e m m e d i a a f t t e e h h t e y e l s a t s s e e n g r a d e d .
- T h n e a x i m t u o m g a r a l a d s e t u d n e a n y t e c e o i n t v h e r e e t a i l 6 0 % .

Extra Credit/Dropping the lowest grade

- E x t C r r a e d i s p t o t h d e i s c r o e f t h i t e e r a c . h e r
- T h e l o w e g s t a c l a e n e d r o p p e s d u b j p e e c r t u a r , a t t e h r d e i s c r o e f t h i e o n t e a c . h e r

Parent Teacher Conferences

We h a v o e n r e a n d a t e a y c h o e n r f e r a y e e a e t h f e a a l f l t t e h f e i r e s p o r t c a r A d n . o t d h p e t r i o m e a l e l i d t h s e p r i P r a g r . e a n r t e s n c o u r t a a g t e t d e o d h , a n d o n t t a h c e f f i w c h e e t n h e v y o u l l d i c k x e t m r e a e t i n g s .

Field Trips

I A l h o e 2 s s c h o o l f - i w e i h d d e y v e a P r a r e a n t t t e n d i a e m c c e o u r f a o g r e d c h a p e r a o m t d i o m n a g v a e l e a r e x i m p e g r i w e i n y t b o e c h i O l t d h . i e n r d i v c i l d a u s a s l f i e t h r o m p a y p o c c a u r r a l r u e p t d i e a c h n e p d r r i n d i p s a r t e t i o n .

Library

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Tech

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Art

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Dress Code

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PTO

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Asaprivsactheowoelb,elieintvhpeeowefsmailnhp,acetvfeutlhsaatn brijnoagynelxciteroeusrcthcoohmmun.Tihteyspeecmiooumsnctashavae lasteffeogmtoucrhilsddreevne'lopjmeunrtnaely

Pareongtusardairaemscourtaqgærdticistipnaptcer,tooanndterstand thathseuccefsslsPeTOrelhieeasvoimplayreinntvaolvement .

Expectations

Akhlaq (Manners)

Islamic values are the foundation of our school. We strive to maintain high standards of behaviour and discipline at all times. Students are expected to show respect to all members of the school community. Akhlaq is assessed daily and parents will be informed if there are any concerns. Akhlaq is also discussed during assemblies.

Students

General

1. Be punctual
2. Know your name and greet everyone
3. Use appropriate language at all times
4. No bullying (verbal, name calling, physical, exclusion)
5. Show respect to teachers, friends and school property
6. Do not bring any valuables to school
7. Follow uniform guidelines
8. Show you will and desire to learn.

Area Rules

Students are expected to follow all rules at all times.

Classroom:

1. Follow classroom rules given by teachers.
2. Come prepared (all necessary items, e.g. pencil, notebook, homework)
3. Class rooms will be kept tidy
4. Do not bring any sharp objects, e.g. scissors, razors, blades
5. Stay seated and in your own space.
6. Be responsible for your belongings and keep area organized.

Hallway:

1. Walk to / from classroom
2. Use quiet voices when in class session.
3. Backpacks/hoodies must be kept off the floor
4. Do not eat in the hallways
5. When out of your classroom, all items must stay in your locker.

Pray-Hear (Musallah)

1. Enter the area prepared and quietly and <u>respectfully</u>
2. Quiet talking and fun but noisy shoes.
   a. Put them on the shoe rack and not in the corridors.
3. Come prepared with books, pencils, materials when needed.
4. Pray with sunnah.
5. Sit to your own rows with no spaces in between
6. Concentrate on your prayers and Dhikr in between.
7. Listen attentively (yes, speak quietly) to the Khutbah)
8. Do not bring anything that distracts others, such as toys
9. Keep hands, feet and objects to yourself.

Welcome to Islamic Academy of Hunts

The purpose of this handbook is to inform parents, students, and staff of IAH's policies and procedures as set forth by the IAH Board. Teachers are the backbone of our school. We value their unique expertise, talent, and energy that they bring to the classroom. Their efforts should be appreciated and recognized. Communication between home and school is a key factor as education is a partnership between parents, students, and teachers. We all work together to provide an excellent learning environment. The safety of everyone and everything is a priority. IAH looks forward to working together to provide a safe learning environment.

About Us

The Islamic Academy of Huntsville (IAH) was founded in 2000 as an Islamic school serving the North Alabama area. IAH is governed by a board of members, and the board of IAH has always been committed to providing quality education at an affordable tuition rate. IAH started as a full time independently operated school with classes from Pre-school through 12th grade. Since its founding IAH has been committed to providing quality education at an affordable tuition rate. IAH is fully accredited by Cognia, this

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IAH does not discriminate on the basis of race, color, national origin, or ethnicity in providing educational services and activities. Discrimination on any one of the bases listed should

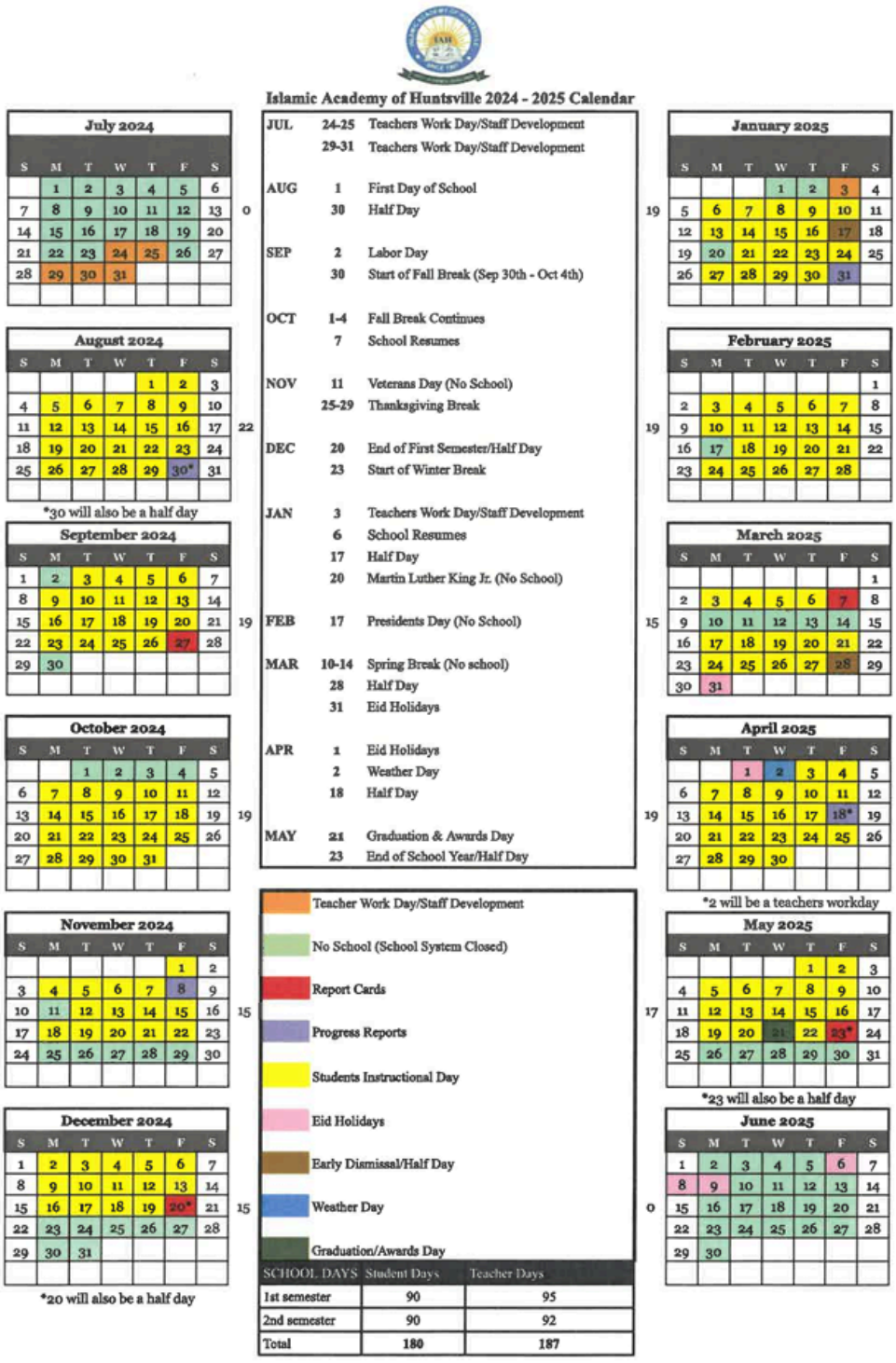
Mission

IAH is dedicated to the pelrssloanmailc,, pihnytseilclaelc ta
spiritual growth of students to promote excel
welcoming, God conscious environment that ins
perspective that promises success based upon

Vision

IAH is the foundation that helps students
as well rounded, responsible learners, citize
face the challenges of this world and beyond.

School Calendar



Islamic Academy of Huntsville 2024 - 2025 Calendar

July 2024

S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	0
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

August 2024

S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	22
18	19	20	21	22	23	24	
25	26	27	28	29	30*	31	

*30 will also be a half day

September 2024

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	19
22	23	24	25	26	27	28	
29	30						

October 2024

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	19
20	21	22	23	24	25	26	
27	28	29	30	31			

November 2024

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	15
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

December 2024

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20*	21	15
22	23	24	25	26	27	28	
29	30	31					

*20 will also be a half day

JUL	24-25	Teachers Work Day/Staff Development
	29-31	Teachers Work Day/Staff Development
AUG	1	First Day of School
	30	Half Day
SEP	2	Labor Day
	30	Start of Fall Break (Sep 30th - Oct 4th)
OCT	1-4	Fall Break Continues
	7	School Resumes
NOV	11	Veterans Day (No School)
	25-29	Thanksgiving Break
DEC	20	End of First Semester/Half Day
	23	Start of Winter Break
JAN	3	Teachers Work Day/Staff Development
	6	School Resumes
	17	Half Day
	20	Martin Luther King Jr. (No School)
FEB	17	Presidents Day (No School)
MAR	10-14	Spring Break (No school)
	28	Half Day
	31	Eid Holidays
APR	1	Eid Holidays
	2	Weather Day
	18	Half Day
MAY	21	Graduation & Awards Day
	23	End of School Year/Half Day

- Teacher Work Day/Staff Development
- No School (School System Closed)
- Report Cards
- Progress Reports
- Students Instructional Day
- Eid Holidays
- Early Dismissal/Half Day
- Weather Day
- Graduation/Awards Day

SCHOOL DAYS	Student Days	Teacher Days
1st semester	90	95
2nd semester	90	92
Total	180	187

January 2025

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	19
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

February 2025

S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	19
16	17	18	19	20	21	22	
23	24	25	26	27	28		

March 2025

S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	15
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

April 2025

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18*	19	19
20	21	22	23	24	25	26	
27	28	29	30				

*2 will be a teachers workday

May 2025

S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	17
18	19	20	21	22	23*	24	
25	26	27	28	29	30	31	

*23 will also be a half day

June 2025

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	0
22	23	24	25	26	27	28	
29	30						

Words of the Month

August - Faith

September - Honesty

October - Cleanliness

November - Kindness

December - Responsibility

January - Justice

February - Respect

March - Service

April - Courage

May - Unity

Behavior Choice Level IV Guide

Hip, Hip, Hooray

You've found the leader in you today!

You're Awesome

The leader in you is starting to blossom!

Way to Go

Your leadership skills are starting to grow!

Ready to LEAD

You're ready to go.
You're off and away.

YOU are the one that determines your day.

Slow Down

Take charge of your actions and attitude.

Be proactive and it will lift your mood.

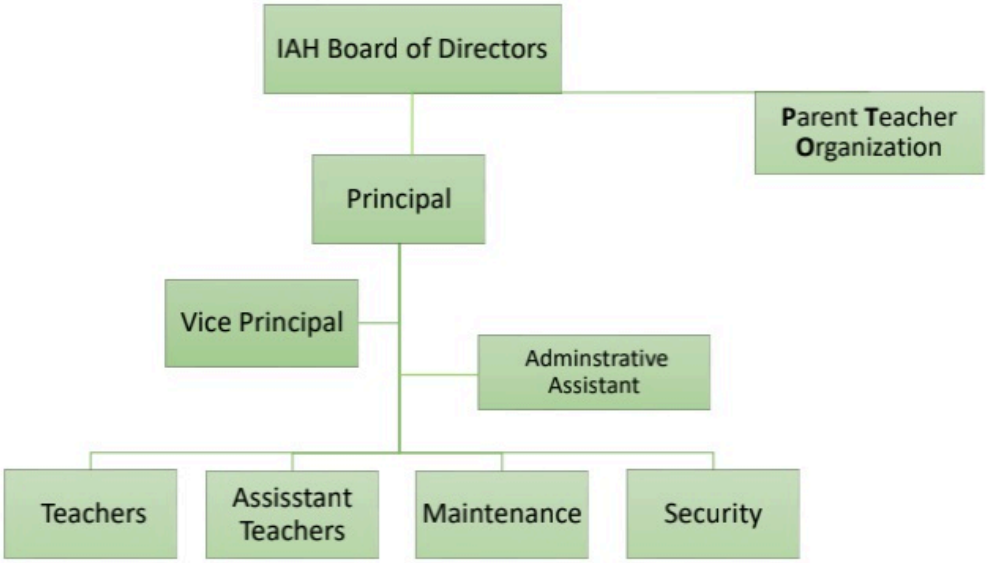
Don't Give Up

Don't get hung up on silly mistakes.

Put first things first.
You've got what it takes.

Think About It

Take a breath and get control.

Balance your mind, body, and soul.

Leadership Chart