

# Policies and Procedures

The school has adopted policies and procedures, which, when implemented, will help to ensure a safe and pleasant learning and working environment for students and teachers.

## Release of Liability

By reading and signing this Handbook the parents/guardians agree that during school hours IAH will do everything within their power to safeguard the students. Once they are dismissed from school into the parents/guardians care IAH will not be held liable.

## Attendance Policy

IAH views regular student attendance as necessary to learning. Valuable instructional time, learning, and experiences are missed when a student is absent. The instruction of other students is adversely impacted by the interruption of students arriving late or departing early. IAH views punctual arrival and readiness for instruction along with presence for the full instructional day as *essential* elements of regular attendance. For these reasons, and to enhance the student's right to learn, IAH establishes policies and procedures to encourage and require students to be in school in compliance with Alabama state law.

## Compulsory Attendance for All Students.

All students enrolled in IAH, apart from Pre-K, are **required** to be in school each day. The parent of any child required by law to attend school per Ala. Code § 16-28-3 is responsible for the attendance and behavior of the child under Ala. Code § 16-28-12. A portion of Ala. Code § 16-28-12 is quoted below:

1. Each parent/ guardian, or other person having control or custody of any child required to attend school or receive regular instruction by a private tutor who fails to have the child enrolled in school or who fails to send the child to school, or have him or her instructed by a private tutor during the time the child is required to attend a public, private school, church school, denominational school, or parochial school, or be instructed by a private tutor, or fails to require the child to regularly attend the school or tutor, or fails to compel the child to properly conduct himself or herself as a pupil in any public school in accordance with the written policy on school behavior adopted by the local Board of education pursuant to this section and documented by the appropriate school official which conduct may result in the suspension of the pupil, shall be guilty of a misdemeanor, and, upon conviction, shall be fined not more than one hundred dollars (\$100) and may also be sentenced to hard labor for the county for not more than 90 days. The absence of a child without the consent of the principal teacher of the public school he or she attends or should attend, or of the tutor who instructs or should instruct the child, shall be prima facie evidence of the violation of this section.